



Headquartered at
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Application For Employment

Applicant Note

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately, if more space is needed please attach additional paper. False or misleading statements during an interview or on this form are grounds for terminating the application process, or if discovered after employment, terminating employment. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, age, creed, national origin or disability.

Personal Information

Name last first m.i. Date
Telephone: Home/Cell E-mail
Address: Street
City
State & Zip

Position Information

Position you are applying for Date you can start
What category would you prefer (circle) Full-Time Part-Time
What schedules are you available (circle) Weekdays Weekends Evenings Nights Overtime
Referral Source (circle) Internet Newspaper Radio Television
Other Personal Contact name

Education

Please circle the highest grade completed: 7 8 9 10 11 12 13 14 15 16 16+

High School: Name _____

City/State _____ Diploma _____

College: Name _____ Dates _____

City/State _____ Degree _____

Other: Name _____ Dates _____

City/State _____ Degree _____

Job Related Information

Yes No Have you been given a job description or had the requirements explained to you?

Yes No Do you understand these requirements?

With Without Can you perform the requirements of this job **with** or **without** reasonable accommodation? **If with**, how would you perform the tasks, and with what accommodation(s)? _____

Yes No Are you authorized to work in this country for any employer?

Yes No Have you worked for Hamilton Telecommunications in the past?
If yes; What division? _____ When? _____

Yes No Have you ever been convicted of a felony?
If yes, please explain _____

Please list any skills, licenses or certificates you possess which are job related or which you feel may be of value to our company.

Employment History

Please summarize work experience, starting with your present or most recent employer. Answer **all** questions completely (any omission may disqualify you from consideration).

Employer _____ Supervisor _____

Address _____
street city state zip code

May we contact this employer for a reference? _____ May we contact you at work? _____

Telephone Number (_____) _____ Your Job Title _____

Dates Employed _____ To _____
month year month year

Starting Salary \$ _____ per _____ Ending salary \$ _____ per _____

Duties _____

Reason for leaving _____

Employer _____ Supervisor _____

Address _____
street city state zip code

May we contact this employer for a reference? _____

Telephone Number (_____) _____ Your Job Title _____

Dates Employed _____ To _____
month year month year

Starting Salary \$ _____ per _____ Ending salary \$ _____ per _____

Duties _____

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Employer _____ Supervisor _____

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